



DIVISION MEMORANDUM No. 101, s. 2017

TO : SELECTED EDUCATION PROGRAM SUPERVISORS
ALL CONCERNED SCHOOL HEADS

From : **CATHERINE P. TALAVERA, Ph.D.**
OIC-Schools Division Superintendent

SUBJECT : **SCREENING OF PARTICIPANTS TO ATTEND THE CAPACITY
BUILDING AND CERTIFICATION OF TRAINING PROGRAM
FACILITATORS**

DATE : April 11, 2017

In line with the unnumbered regional memorandum no. 182 on the Screening, Capacity Building and Certification of the Training Program Facilitator and Training of Monitors, this office informs the personnel listed below to attend the screening process on April 19, 2017, 8:00 AM to Regional Office, Gate 2, Karangalan Village, Cainta, Rizal. Please bring the following qualification and requirements.

- Louie Fulleo
- Mildred Galleno
- Alona Crisanto
- Sherwin Quesea
- Grace Cabili

For Assessors:

1. Latest appointment
2. Certificate as Learning Facilitator/ Resource Speaker in Trainings (Division/ Regional/ National)
3. Ratings in the session handled (if there is any)
4. RPMS Rating (2015 and 2016)
5. Medicard/ Health Certificate
6. Core Behavior Competency Assessment rated by the SDS

For Learning Facilitator (LFs)

1. Certificate of Completion (Facilitator Skills)
2. Latest Appointment
3. Certificate as Learning Facilitator/ Resource Speaker in Trainings (Division/ Regional/ National)
4. Medi card/ Health Certificate

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Republic of the Philippines
Department of Education
Region 4-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION
City of Tayabas



All qualified participants will attend the National Training on Capacity Building and Certification of Training Program Facilitators on May 22-26, 2017.

Please submit all the requirements with means of verification at HRDD Office on or before April 12, 2017.

Immediate dissemination on and strict compliance of this Memorandum is desired.

C.I.D./ SCREENING OF PARTICIPANTS TO ATTEND THE CAPACITY BUILDING AND CERTIFICATION OF TRAINING PROGRAM FACILITATORS
/4/11/2017

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